



Admissions Department Coordinator

The Admissions Coordinator supervises all clinical members on the Admissions Team and oversees the admission evaluation processes. The position requires ability to work closely with agency clinical teams, outside agencies and community stakeholders to coordinate access to care and facilitate transfers and caseload assignments. The position requires strong leadership and ability to work closely with agency clinical staff to provide high quality care and facilitate caseload assignments. The successful candidate will have a blend of strong clinical and communication skills, working knowledge and expertise of Evidence Based Practices, crisis management, organization and time management abilities, and supervisory knowledge. Responsibilities include providing direct clinical care, ensuring adherence to agency policies and procedures, integration of new staff/interns on the team, aiding in the implementation of new agency initiatives, representation at County initiatives and coalitions, and engaging in community presentations and public representation.

With nearly 50 years of experience providing innovative, evidence-based, quality mental health and co-occurring treatment services to the greater Summit County communities, we are connected, with partnerships that span across the healthcare and social services communities, while engaging in integrated care opportunities. Portage Path consistently keeps an eye on the market while identifying, developing, and implementing innovative initiatives that assist in providing clinical growth opportunities, expansion, and enhancement of our full array of services. We are committed to fostering the growth and wellness of all who seek and provide our help.

Candidates must have at minimum a Master's degree or a Doctorate in Psychology from an accredited institution and State of Ohio independent licensure or certification required to practice in the mental health field (LISW, LPCC, PhD) In addition, the candidate will have at least 3 years independent licensure and clinical experience. Supervisory Licensure Designation and dual licensure in both mental health and substance use disorders (LCDC, LICDC) is preferred.

Portage Path Behavioral Health offers a vibrant clinical environment with excellent salary & benefits packages. Bi-lingual applicants fluent in both Spanish & English are encouraged to apply.

For confidential consideration, please E-Mail, fax or send resume (no phone calls) or apply to:

Portage Path Behavioral Health
Attn: Human Resources
340 S. Broadway St. Akron, OH 44308
Fax: (330) 253-5248
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LPCC / LISW / Psychologist – Team / Site Coordinator

Portage Path has an exciting opportunity for an Independently Licensed clinician to coordinate our outpatient multidisciplinary team, located in Cuyahoga Falls. The position requires strong leadership and communication skills to work closely with clinical and support staff to provide high quality care.

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The successful candidate will have a blend of strong clinical and communication skills, training in Evidenced Based Practices and crisis management. Responsibilities include providing direct clinical care, administrative supervision and oversight of clinical treatment and performance of team members, implementing new agency initiatives, and participation in community coalitions.

Candidates must have at minimum a Master's Degree in Clinical Social Work, Counseling, or a Doctorate in Psychology and be independently licensed by the State of Ohio to diagnose and treat mental health and co-occurring substance use disorders. In addition, the candidate will have at least 3 years independent licensure and clinical experience. Supervisory Licensure Designation and dual licensure in both mental health and substance use disorders (LCDC, LICDC) is a plus.

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Billing Manager

Summit County's premier Behavioral Healthcare provider has the following exciting opportunity available. Our Non-profit behavioral healthcare center is seeking a full-time Billing Manager to work in our Downtown Akron office.

Portage Path Behavioral Health has been providing quality mental health services for almost 50 years. With outpatient offices in three locations, we provide comprehensive community mental health services and we also have partnerships in the healthcare and social services communities.

The successful candidate will be responsible for the over-sight and coordination of medical billing, coding, and reimbursement for the agency. The candidate will report to the Director of Accounting and will function in a peer relationship with other managers in the organization.

The individual must have knowledge of professional electronic claims processing, E/M and HCPC coding, and third party payment contracts, including Medicare and Medicaid. Must be computer literate, particularly strong with Microsoft Word and Excel programs. Must be able to communicate effectively and professionally both verbally and in written correspondence. Must possess the ability to maintain an organized electronic record-keeping system, and demonstrate working knowledge of billing and compliance policies. In addition, the candidate must be able to effectively demonstrate leadership skills and a professional image.

This position requires a very high level of accuracy and timeliness to meet weekly and monthly deadlines. Project management experience is a plus. A High School Diploma and a minimum of (5) five years' experience in medical billing are required. Ideal candidates will have a minimum of (1) year experience in the mental health medical billing field and experience in a supervisory role. Medical billing and coding certifications a plus.

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Outpatient Clinical Positions Available:

- Clinical Team Leadership
- Dual Diagnosis Programming
- General Outpatient Therapy
- Day Treatment Programming
- Integrated Care Opportunities

Portage Path Behavioral Health is seeking **LISWs, Psychologists, and LPCCs** for outpatient clinical staff opportunities as we continue to grow and expand our services. Our clinical positions provide opportunity for professional growth with the ability to work in a multidisciplinary team environment. Portage Path fosters success in a supportive clinical environment that works with a diverse population of people seeking help for mental health and co-occurring disorders. Full-time (40 hour) positions are available in our outpatient facilities as direct care clinical staff members, team leaders, and program facilitators who are able to diagnose and treat those seeking services to aid in their recovery. Successful candidates will possess strong clinical and communication skills, working knowledge and expertise in Evidence Based Practices, effective caseload management and documentation skills, an ability to facilitate group therapy, and a desire to engage in agency initiatives.

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Candidates must have at minimum a Master's Degree in Clinical Social Work, Counseling, or a Doctorate in Psychology and be independently licensed by the State of Ohio to diagnose and treat mental health and co-occurring substance use disorders. The position is full-time and requires the ability to work at least one evening per week. LSWs and LPCs may be considered for some positions.

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Outpatient Clinical Team Coordinator

The Outpatient Clinical Team Coordinator supervises all clinical members on the team and oversees their provision of clinical services. The position requires strong leadership and ability to work closely with agency clinical staff to provide high quality care and facilitate caseload assignments. The successful candidate will have a blend of strong clinical and communication skills, working knowledge and expertise of Evidence Based Practices, crisis management, organization and time management abilities, and supervisory knowledge. Responsibilities include providing direct clinical care, ensuring adherence to agency policies and procedures, integration of new staff/interns on the team, aiding in the implementation of new agency initiatives, representation at County initiatives and coalitions, and engaging in community presentations and public representation.

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Emergency Clinician

Looking to make a smart career move that gives you the freedom to use your abilities, the support of a team, and the security of an established company? Look at Portage Path Behavioral Health. Portage

Path is stable, with nearly 50 years of experience providing quality mental health services, innovative, consistently establishing cutting-edge programs with an eye on market changes, and connected, with partnerships that span across the healthcare and social service communities.

Currently our state-of-the-art behavioral healthcare center is seeking an Emergency Clinician on a "Full-time" basis (36 hours per week) and on a PRN basis for the hours of 7:00 am - 7:30 pm for our 24/7 Psychiatric Emergency Services facility.

The successful candidate will provide evaluations and assessments of psychiatric clients, referral and screening function. Responsibilities include clinical investigation, medical review and determination of hospitalization. Experience in community referrals, and master's degree in psychology, social work, or counseling with licensure. Bachelor's Degree in social work, psychology, or counseling. Hold the minimum credentials in the State of Ohio as LSW or LPC. Experience in the mental health field, and psychiatric emergency services. Experience in the substance abuse field preferred.

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Psychiatric Emergency Services Registered Nurse (PRN)

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Currently our state-of-the-art behavioral healthcare center is seeking a Registered Nurse for our 24/7 Psychiatric Emergency Services facility on a PRN basis for the hours of (7:00 am - 7:30 pm), & (7:00 pm– 7:30 am). Responsibilities will include supervising Emergency Services staff, including Mental Health Technicians, using available tools to assess needs, teach, and counsel as necessary.

The successful candidate will also interact with other agencies as needed for providing client care and discharge planning. Candidates must have effective oral and written communication skills with clients, families, staff, and professionals.

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Mental Health Technician

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Currently our state-of-the-art behavioral healthcare center is seeking Mental Health Technicians on a Full-Time (36 hour per week) and on a PRN basis for the hours of 7:00 am - 7:30 pm, & 7:00 pm - 7:30 am., for our 24/7 Psychiatric Emergency Services facility.

The successful candidate will have experience in human services and crisis intervention preferred. CPR & First Aid Training Experience preferred as well. STNA's, NA's, and Nursing Students are encouraged to apply.

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Outpatient Therapist Positions Available:

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Candidates must have at minimum a Master's Degree in Clinical Social Work, Counseling, or a Doctorate in Psychology and be independently licensed by the State of Ohio to diagnose and treat mental health and co-occurring substance use disorders. The position is full-time and requires the ability to work at least one evening per week. LSWs and LPCs may be considered for some positions.

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Outpatient Clinical Team Coordinator Position

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Day Treatment Program Therapist

Are you looking to make a smart career move that helps you maximize your clinical skills, gives you the support of a multi-disciplinary team, and provides the security of an established behavioral healthcare provider? Consider Portage Path Behavioral Health!

Portage Path Behavioral Health has been providing quality mental health services for over 40 years. With outpatient offices in three locations, we provide comprehensive community mental health services and we also have partnerships in the healthcare and social services communities.

We are seeking a full time Licensed Independent Social Worker or Licensed Professional Clinical Counselor to provide group psychotherapy to adults in our Day Treatment program. We offer a vibrant clinical environment focused on providing high quality therapeutic care. We offer competitive salaries, a strong benefits package and also have an incentive program and educational opportunities for clinicians.

Responsibilities will include conducting individual assessment for program, treatment planning for program participants, running daily groups, working as part of the Pathways team, and individual interventions as needed.

Applicants must have a master's or doctoral degree with a clinical focus in counseling or social work, and must have experience in a behavioral health setting. Consideration will be given to LPC/LSW. Candidates must be licensed by the State of Ohio, possess strong clinical skills, be able to work within our multi-disciplinary teams, and have strong and timely documentation skills.

The ideal candidate will have experience and certification in substance abuse treatment and group work but it is not required. Training and experience in Motivational Interviewing and Cognitive Behavioral Therapy is preferred. Applicants fluent in both Spanish and English are encouraged to apply.

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Case Manager / CPST

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Currently our state-of-the-art behavioral healthcare center is seeking a full time Case Manager, responsible for assisting clients to secure necessary resources links to community services, in addition to coordinating client's treatment plans, and monitoring level of functioning.

The successful candidates must have Bachelor's or Master's degree in a related field. In addition, the candidates must possess excellent organizational, & communication skills with the ability to work within a multi-disciplinary team.

Responsibilities include assessing client's level of need, monitoring client's symptoms and functioning, and providing direct-care services to clients. Knowledge of mental health and substance use symptoms, disorders and diagnosis required. Must possess the ability to determine level and type of services necessary for clients to improve and function in the community.

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Day Treatment Team Coordinator:

Licensed Independent Social Worker (LISW) / Licensed Professional Clinical Counselor (LPCC)

The Day Treatment Team Coordinator supervises all clinical members on the team, oversees their provision of clinical services, and engages in direct-care activities for clients of the program. The Day Treatment Team Coordinator reports directly to the Vice President of Outpatient Clinical Services, supervises all multidisciplinary Team Members, and functions in a peer relationship with other Team Coordinators. The successful candidate may request, or be requested to share information with other staff that is unique to their training and expertise, and will respond to requests for assistance from peers and other staff. The Day Treatment Team Coordinator will possess a blend of strong clinical and communication skills, in addition to a working knowledge and expertise of Evidence Based Practices, crisis management, organization, and time management abilities, and supervisory knowledge. In addition, The Day Treatment Team Coordinator will coordinate their activities with other clinical staff, other agencies, participate on interdisciplinary teams, with case managers, families, guardians, advocates, and other referral and helping agencies.

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Crisis Hotline Coordinator

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Currently our state-of-the-art behavioral healthcare center is seeking an energetic, self-motivated and highly organized LPCC or LISW to provide leadership as a Crisis Coordinator for our Hotline on a "Full-time" basis (40 hours per week) for the hours of 8:30 am - 5:00 pm for our 24/7 Psychiatric Emergency Services facility.

The successful candidate will report directly to the Vice President of Psychiatric Emergency Services (PES) and will be responsible for the integration and oversight of Psychiatric Emergency Services crisis response procedures and the operation of our 24/7 crisis intervention SUPPORT Hotline. The SUPPORT Hotline offers telephone crisis intervention and is part of the National Suicide Prevention Lifeline (NSPL) network. The Crisis Coordinator oversees all aspects of the hotline operations and duties which include, integration and oversight of Psychiatric Emergency Services clinical crisis response procedures.

Candidates must have knowledge of crisis intervention, risk assessment and suicide prevention principles in managing crisis calls, in addition to recruitment, training and supervision of the hotline staff and community volunteer crisis workers. The successful candidate will also have management, and reporting experience in the analysis of Hotline data and statistics, as well as quality oversight and compliance with National Suicide Prevention Lifeline (NSPL) contract.

Master's Degree in social work, or counseling. Must hold the minimum credentials in the State of Ohio as LISW or LPCC. Experience in the mental health field, and psychiatric emergency services. Experience in the substance abuse field preferred.

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Building Maintenance - Safety Supervisor

Summit County's premier Mental Healthcare provider has the following exciting opportunity available. Located in downtown Akron Ohio, our Non-profit behavioral healthcare center is seeking a full-time Maintenance - Safety Superintendent. Responsibilities will include providing and coordinating cleaning and / or maintenance to all Portage Path Behavioral Health (PPBH) facilities and to provide for a safe, secure, and orderly atmosphere at each location.

The ideal candidate will have the ability to assess damage and structural modifications to Portage Path facilities, and carry out repairs in a manner acceptable to Portage Path standards. The successful candidate must have the ability to implement preventative maintenance programs, and the ability to help provide security, as needed, to ensure safety of clients and staff.

The ideal candidates must have the ability to communicate effectively both verbally and in writing. Candidate must maintain a professional image in mannerisms and interactions with clients, the general public, outside contractors, and Portage Path staff. A minimum of three (3) years related experience preferred in the areas of HVAC, Plumbing and Electrical maintenance and repairs.

Candidate must be physically fit to perform job responsibilities. Must have driving record in good standing. The successful candidate must be available for closing the clinic by 7:30 P.M. or 8:30 P.M. and opening the Akron Clinic located at 340 S. Broadway weekdays by 7:00 A.M., or as needed. Portage Path Behavioral Health offers a competitive salary.

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Information System Technician

Looking to make a smart career move that gives you the freedom to use your abilities, the support of a team, and the security of an established company? Look at Portage Path Behavioral Health.

Located in downtown Akron Ohio, our Non-profit behavioral healthcare center is currently seeking a full-time Information System Technician. Responsibilities will include IT and telephone hardware and software configuration and support for the organization.

The ideal candidate will be responsible for setting up peripherals such as telephones, printers, scanners, signature pads, and webcams, as well as troubleshoot equipment problems. The Information Systems Technician will provide daily support for computer users, in addition to providing backup support for electronic health record (EHR) functions. The successful candidate should have Knowledge of Crystal report writing.

In addition, the successful candidate will create and maintain an IT equipment inventory list, with responsibility to add as well as discard IT equipment properly. The Information Systems Technician must be able to learn and maintain computer applications such as NetSmart Avatar, spreadsheets, word processing programs, and database programs. In addition, the Information System Technician will be responsible for the processing of appointment reminder calls, as well as coordinating telehealth appointments.

Candidates must have the ability to communicate effectively both verbally and in writing. The Information System Technician must maintain a professional image in mannerisms and interactions with outside contractors and Portage Path staff. An Associate's Degree or 2 years of related experience is required for this position.

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Licensed Independent Social Worker (LISW) / Licensed Professional Clinical Counselor (LPCC)

A unique and exciting opportunity, for an LISW / LPCC to coordinate enhance and expand an intensive Day Treatment program at Portage Path Behavioral Health. Building on a strong reputation of positive program outcomes, the successful candidate will lead a team utilizing evidence based treatment strategies and innovative approaches to enrich treatment and client outcomes.

The Day Treatment Team Coordinator will plan treatment curriculum, provide group treatment, supervise team members, coordinate referrals and treatment planning with internal and community multidisciplinary providers.

With nearly 50 years of experience providing innovative, evidence-based, quality mental health and co-occurring treatment services to the greater Summit County communities. Portage Path collaborates with healthcare, social services, integrated care partners

Candidates must have Ohio Independent licensure LPCC / LISW, or Psychologist, and a minimum two years of independent licensure and clinical experience.

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Day Treatment Program Therapist LISW / LPCC

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We are seeking a full time Licensed Independent Social Worker or Licensed Professional Clinical Counselor to provide group psychotherapy to adults in our Day Treatment program. We offer a vibrant clinical environment focused on providing high quality therapeutic care. We offer competitive salaries, a strong benefits package and also have an incentive program and educational opportunities for clinicians.

Responsibilities will include conducting individual assessment for program, treatment planning for program participants, running daily groups, working as part of the Pathways team, and individual interventions as needed.

Applicants must have a master's or doctoral degree with a clinical focus in counseling or social work, and must have experience in a behavioral health setting. Consideration will be given to LPC/LSW. Candidates must be licensed by the State of Ohio, possess strong clinical skills, be able to work within our multi-disciplinary teams, and have strong and timely documentation skills.

The ideal candidate will have experience and certification in substance abuse treatment and group work but it is not required. Training and experience in Motivational Interviewing and Cognitive Behavioral Therapy is preferred. Applicants fluent in both Spanish and English are encouraged to apply.

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Administrative Assistant

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Located in downtown Akron Ohio, our Non-profit behavioral healthcare center is currently seeking a full-time Administrative Assistant. Responsibilities include daily secretarial and organizational tasks, schedules meetings and interviews as requested.

The successful candidate will have strong communication skills as they will be interfacing with all levels of Portage Path staff, community partners, clients and their families, and other related entities. The ideal candidate will be significantly involved in the development and maintenance of a system to track grant deliverables and timelines. Candidates will have the ability to problem solve and manage multiple tasks. The Administrative Assistant will report to the Vice-President of Outpatient Clinical Services and requires a high level of professionalism, organization, and confidentiality.

Candidates must have a minimum of a High School diploma and 2 years of related experience. Position requires high level of computer and technical skills in Microsoft Word & Excel, Outlook, and Internet Explorer. Knowledge of Electronic Health Records is preferred. The ideal candidate will possess a high degree of professionalism, as well as strong verbal and written communication abilities are required.

Portage Path Behavioral Health offers a vibrant environment with excellent salary, benefits. For confidential consideration, please E-Mail, fax or send resume (no phone calls please) or apply to:

Portage Path Behavioral Health
Attn: Human Resources
340 S. Broadway Street
Akron, OH 44308
Fax: (330) 253-5248
Jobs@portagepath.org
An Equal Opportunity Employer



Behavioral Health Nurse / Care Coordinator

Portage Path Behavioral Health is seeking a Behavioral Health Nurse / Care Coordinator as we continue to grow and expand our services. This Nursing position will provide an opportunity for professional growth with the ability to work in a multidisciplinary team environment.

The successful candidates will support and coordinate the mental and physical health care of patients. Screens and assesses patients for mental health and substance use disorder. The Nurse / Care Coordinator will monitor for changes in physical symptoms and medication side effects, completes drug screens, coordinates referrals, prior authorizations, organizes and oversees medication med rooms, and central pharmacy interface. The Behavioral Health Nurse will also administers medications and injections as ordered. The successful candidate will work within a multidisciplinary multi- professional team setting.

Candidates must have Bachelor's degree in nursing (preferred), RN licensure in the State of Ohio required.

Portage Path Behavioral Health offers a vibrant clinical environment with excellent salary & benefits packages. Bi-lingual applicants fluent in both Spanish & English are encouraged to apply. For confidential consideration, please E-Mail, fax or send resume (no phone calls) or apply to:

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Fax: (330) 253-5248

An Equal Opportunity Employer
Job Type: Full-time



Day Treatment Program Therapist

Portage Path Behavioral Health is seeking Licensed Independent Social Workers, and Licensed Professional Clinical Counselors to provide group psychotherapy to adults in our Day Treatment program. Successful candidates will possess strong clinical and communication skills, working knowledge and expertise in Evidence Based Practices, effective caseload management and documentation skills, an ability to facilitate group therapy, and a desire to engage in agency initiatives.

Responsibilities will include conducting individual assessment for program, treatment planning for program participants, running daily groups, working as part of the Pathways team, and individual interventions as needed.

Applicants must have a master's or doctoral degree with a clinical focus in counseling or social work, and must have experience in a behavioral health setting. Consideration will be given to LPC/LSW. Candidates must be licensed by the State of Ohio, possess strong clinical skills, be able to work within our multi-disciplinary teams, and have strong and timely documentation skills.

The ideal candidate will have experience and certification in substance abuse treatment and group work but it is not required. Training and experience in Motivational Interviewing and Cognitive Behavioral Therapy is preferred. Portage Path offers a vibrant clinical environment focused on providing high quality therapeutic care. We offer competitive salaries, a strong benefits package and also have an incentive program and educational opportunities for clinicians. Applicants fluent in both Spanish and English are encouraged to apply. If this opportunity is what you are looking for in your next career move, please e-mail, fax, or mail your resume to:

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340 S. Broadway St.
Akron, OH 44308
Jobs@portagepath.org
Fax: (330) 253-5248

An Equal Opportunity Employer
Job Type: Full-time



LPCC / LISW / Psychologist – Team / Site Coordinator

Portage Path has exciting leadership opportunities for Independently Licensed clinicians to coordinate our outpatient multidisciplinary team, located in Barberton. The position requires strong leadership and communication skills to work closely with clinical and support staff to provide the highest quality care.

The successful candidate will have a blend of strong clinical and communication skills, training in Evidenced Based Practices and crisis management. Responsibilities include providing direct clinical care, administrative supervision and oversight of clinical treatment and performance of team members, implementing new agency initiatives, and participation in community coalitions.

With nearly 50 years of experience providing innovative, evidence-based, quality mental health and co-occurring treatment services to the greater Summit County communities, we consistently work to develop and implement innovative initiatives that assist in providing clinical growth opportunities, expansion, and enhancement of our full array of services. Now offering tele-health options, Portage Path is committed to guiding all on the path to recovery and wellness.

Candidates must have at minimum a Master's Degree in Clinical Social Work, Counseling, or a Doctorate in Psychology and be independently licensed by the State of Ohio to diagnose and treat mental health and co-occurring substance use disorders. In addition, the candidate will have at least 3 years independent licensure and clinical experience. Supervisory Licensure Designation and dual licensure in both mental health and substance use disorders (LCDC, LICDC) is a plus.

Portage Path Behavioral Health offers a vibrant clinical environment with excellent salary benefits packages, incentive and bonus programs. Bi-lingual applicants fluent in both Spanish & English are encouraged to apply.

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Job Type: Full-time